



Developing our Children's Minds  
Guiding our Children's Hearts

# ST BENEDICT'S SCHOOL

## 2021 HANDBOOK



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50 Nicholson Road, Khandallah, Wellington 6035

Telephone: 04 479 6878

Reporting Student Absences: 04 939 3878

Email: [office@st-benedicts.school.nz](mailto:office@st-benedicts.school.nz)

Website: <http://www.st-benedicts.school.nz/>

Blog: <http://stbensepicblog.blogspot.com/>

Principal: Mr Michael Hinds

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## SCHOOL MOTTO



Developing our Children's Minds  
Guiding our Children's Hearts

## MISSION STATEMENT

To provide a challenging, co-operative, supportive environment which incorporates Roman Catholic ideals, attitudes and practices where children, teachers, parents and community work together to continue the full development of the child in learning for life.



## **WELCOME TO ST BENEDICT'S PRIMARY SCHOOL**

We welcome you to our school and are confident that you will enjoy your time with us.

St. Benedict's School is a Roman Catholic school for boys and girls from Year 1 -  
Year 8. We have 13 classrooms accommodating our students.

St. Benedict's School was integrated into the State system in April 1981, and we all work  
together to maintain our 'Special Character' within that system.

### **Term Dates for 2021**

Thursday 04 <sup>th</sup> February	Term 1 commences
Friday 16 <sup>th</sup> April	Term 1 concludes
 Monday 3 <sup>rd</sup> May	 Term 2 commences
Thursday 8 <sup>th</sup> July	Term 2 concludes
 Monday 26 <sup>th</sup> July	 Term 3 commences
Friday 01 <sup>st</sup> October	Term 3 concludes
 Monday 18 <sup>th</sup> October	 Term 4 commences
Thursday 16 <sup>th</sup> December	Term 4 concludes



## STAFF LIST

Principal	Mr Michael Hinds
Deputy Principal, SENCO and Middle Syndicate Leader	Mrs Cheryl Taylor
Director of Religious Studies	Mrs Jacqueline Miranda
Junior Syndicate Leader	Mrs Anne Minto
Senior Syndicate Leader	Ms Rebecca Blackwood
Classroom Teachers	Room 2 - Mrs Anne Minto (Year 1) Room 3 - Mrs Sarah Wood (Year 1) Room 4 - Mrs Fiona Barnett (Year 2) Room 5 - Miss Nicole Simson (Year 3) Room 6 - Mrs Clare Short (Year 3&4) Room 7 - Mr Jared Bath (Year 4) Room 8 - Mrs Jacqueline Miranda (Year 4&5) Room 9 - Mr Michael Havell (Year 5&6) Room 10 - Mrs Cheryl Taylor (Year 6) Room 11 - Mr Richard Smith (Year 7&8) Room 12 - Mr Paul Cunningham (Year 7&8) Room 13 - Ms Rebecca Blackwood (Year 7&8)
ORS Specialist Teacher	Mrs Mary Ryan
Te Reo Teacher	Mrs Adrienne Troughton (Wednesdays)
Kapa Haka Instructor	Mr Hēmi Prime (Wednesdays)
Music Teacher	Mrs Rebecca Haswell (Fridays)
Part-time Teachers	Mrs Molly Kelly, Miss Fiona Bolger, Mrs Mary Ryan, Mrs Charmaine McGowan, Ms Shauna McCoolle
Librarian	Mrs Sabrina Theaker (Mondays to Thursdays)
Reading Recovery Teacher	Ms Fiona Maddever
Teacher Aides	Mrs Leanne Smart, Mrs Winnie Newenham, Mrs Mary Ann Mulqueen, Mrs Siobhan Douglas
Office Manager	Mrs Coralie Purnell
Business Manager	Mrs Emma McCallum
Caretaker/Cleaner	Mr Sokry Slayman and Mr Dominic Sowry
After School Care Supervisor	Mrs Donna Wilson
After School Care Team	Ms Feliz Sekolasitika, Mrs Emma McCallum, Ms Ginevra Miranda, Ms Xara Jetly.



## BOARD OF TRUSTEES

Essentially the Board is responsible, in consultation with the Principal and staff, for setting the direction of the school and meeting various legal and statutory requirements. It specifically includes responsibility for implementing the School's Strategic Plan, carrying out ground and building maintenance and improvements, setting and reviewing goals and policies and assessing performance in relation to these, and budget planning and control.

The Board works with specialist sub-committees covering Catholic Character, Finance, Grounds, Buildings and Maintenance, Personnel, Communications, Education & Policy, Fundraising (HoK), and Information Communication Technology. These sub-committees meet throughout the year, reporting back during BoT meetings. BoT meetings provide an excellent opportunity for parents to become involved in the school's community as they provide a forum for discussing school vision, driving strategy and the overseeing of vital on-going fundraising initiatives.

The Board of Trustee members are elected for a three-year term at 18 month intervals.

The Board of Trustees meet eight times a year, from 7:00pm on Wednesdays in the school's staffroom.

Principal	Mr Michael Hinds
Board Chairperson	Mr Richard Uerata-Jennings
Teachers' Representative	Mrs Anne Minto
Proprietors' Representatives	Dr Tim Hanlon
	Mr John Lawson
	Mrs Ruth Burns
	Mrs Amanda Gardner
Parent Representatives	Mr Myles Gazely
	Mr Daniel Marks
	Mrs Anna McDougall
	Mr Chris Cakebread
	Mrs Lucy Woollaston

Minutes of meetings are made available from the office and the school's website once they have been agreed as true and correct in the following Board meeting.

# The A-Z of St Benedict's

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## A

### ABSENCES



If your child is unable to attend school through illness or for another reason please telephone our School Absence Line on 939-3878 and leave a message before 8:50am. Any student absent without a message will be checked up on.

Appointments such as doctor or dentist, should be notified in advance by a note to the class teacher or email the school on [office@st-benedicts.school.nz](mailto:office@st-benedicts.school.nz)

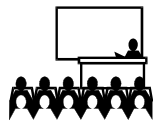
### ACTIVITY FEES

Activity fees are charged to fund class activities requiring additional payments, i.e. outings, performances, school visitors. An invoice for these activities is issued at the beginning of each year to each school family.

### AFTER SCHOOL CARE

On-site After School Care is available from 2:50pm-6:00pm with afternoon tea provided. Further information and enrolment forms are available from the school office and the school's website.

## ASSEMBLY



A full school assembly is held in the Library every Monday at 11:00am. Classes take turns at organising assemblies each week. Parents are welcome to join us.

### ATTENDANCE DUES

Attendance Due (\$545 per student in 2021) are charged directly to parents by the Catholic Education Management Board to cover administration, insurance, buildings maintenance and other related costs. St. Benedict's School does not invoice or collect these fees. No student will be deprived of a Catholic Education because parents cannot afford fees. If parents have financial difficulties, they are welcome to discuss this with the ADW or our school's Principal in confidence.

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# B

## BELL TIMES



8:30am	Classrooms open for students
8:50am	Class commences
10:30am	Morning tea interval commences
11:00am	Morning tea interval concludes
12:45pm	Lunchtime commences
1:30pm	Lunchtime concludes
2:50pm	School finishes

For reasons of Health and Safety (e.g. not being supervised), **students are not permitted on the school's grounds before 8:00am daily**. After this time students can read quietly in the school's library (unsupervised). The 8:30am bell signals the option to enter the corridors and classrooms in order to unpack and prepare for daily lessons.



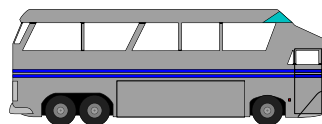
## BICYCLES/SCOOTERS

Students are welcome to bring their bicycles or scooters to school, but they must walk them up and down the drive. Bicycles and scooters are parked in the racks provided on the bottom court. This will minimise any risk of interference.



## BOOK CLUB

Orders for the Scholastic New Zealand Book Club are taken approximately six times per year. Available books cover age groups from 5 to 14 years. Order forms are sent home with all students - money and orders should be returned, in clearly marked envelopes, to the school office.



## BUS (A Public Bus for School Children)

Buses leave from the Everest Street bus stop nearest the school around 3:00pm daily; they head to Johnsonville, via Broadmeadows.

# C

## CARETAKER / CLEANER



The Caretaker, Mr Slayman, is at school from 8:30am to 6:00pm Monday to Friday. Mr Dominic Sowry is on-site daily from 3:30pm – 5:30pm to help clean the school's classrooms and bathrooms.



## CAR PARKING

There is absolutely no parent parking on the school grounds at any time, except in cases of emergency. Cars can park in the roads below the school. Please **do not** park on yellow lines or over driveways as you risk having your car towed away.

During peak drop off and pick up times, the parking bay directly in front of the school's property is not for sitting idle, or worse, leaving a vehicle unattended. Our drop and go, or pick up and go system works well when everyone abides by the same rules.

To help with congestion at pick up time, parents are encouraged to park a) legally and b) further from the school's grounds and encourage their child(ren) to walk to them. This helps keep our school's surrounding streets as safe as possible.



## CHANGE OF ADDRESS & CONTACT DETAILS

Should any of your contact details change i.e. address, home or work phone numbers, please advise the school, in writing, as soon as possible. It is essential for health and safety reasons that we can contact a student's parents/carers/emergency contact at all times.

## CHARITIES AND WORTHY CAUSES

St. Benedict's supports various worthy causes during the year. Our support may vary from year to year but has included: a sponsored child, earthquake victims, Alan Duff's Books in Homes, Kosovo, Caritas and the Cancer Society.





## **CHOIR**

The school choir is voluntary for all students in Years 3-8. Every opportunity is taken to participate in outside performances, for example: Music festivals (such as Artsplash), retirement villages and local Christmas carols.

## **CLASSROOM ORGANISATION**

St. Benedict's is a full primary school catering for students from 5-13 years of age (New Entrant to Year 8). Our teachers' names can be located above (Page 4), as well as on the school's website. Student placements for the following academic year can be located on your child's end of year school report.



## **CLASS TRIPS**

Class trips form an important part of our education curriculum. Parents are requested to complete a permission slip at the start of each school year, allowing students to participate in these educational visits within the greater Wellington area. Full details on where and when are provided in writing before each trip. Costs are generally included in the activity fees. Our "Education Outside the Classroom" policy specifically requires further permission should the destination be near water or involve a water-based activity.



## **COMPUTERS**

St Benedict's believes in using Information Technology to enhance learning in all curriculum areas. All classrooms have either televisions, PCs, laptops or iPads ready for student use. All of our classrooms have data projectors and whiteboards installed. Our school library is also fully computerised. St. Benedict's has an active technology mind-set, and along with our service provider, are committed to ensuring computer equipment is regularly updated for student learning and that our teachers are continually up-skilled in digital technology.



## **DENTAL CLINIC**

All students are enrolled at the local clinic and receive yearly treatment from the dental van which visits the school. Notice is given of visits in advance via the school's calendar

and newsletter should parents wish to attend. Parents are also encouraged to take their children to private dentists for check ups.



## **DOGS/ANIMALS**

For health and safety reasons, all dogs that are brought on to the school's grounds must be safely contained on a leash. The carrying of a 'poop bag' is also required. This applies to members of both the school and wider community. Any dog found to be unleashed, unsupervised or unsafe on school property must be reported to the school's office. The school reserves the right to have such a dog removed from the school's grounds immediately. In the interests of health and safety, staff and students with allergies, and hygiene, no animals are permitted inside the school's buildings unless agreed in advance with the Principal directly.

## **DONATIONS**

A yearly request for a voluntary donation is made to all families. As the operating grant does not cover all necessary expenses, the school is reliant on fundraising and community donations. These are voluntary and tax deductible. A letter at the start of the school year is issued to all families about Donations.

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# **E**

## **EDUCATION IN FAITH**



The Religious Education programme is used with Years 0-8 students. This programme is provided by the Catholic Primary Schools in Aotearoa New Zealand.

## **EFTPOS**

Available for school purchases, donations and school fees. Credit cards are not accepted.

## **EMERGENCY DRILLS (FIRE, EARTHQUAKE, LOCKDOWN)**

St Benedict's School practises our Fire, Earthquake and Lockdown drills once one in the first term, and then one drill in each of the three remaining terms throughout the year.

**A CONTINUOUS BELL** is the emergency signal.

***PLEASE NOTE - IT IS IMPORTANT PARENTS ENSURE THEIR ADDRESS AND CONTACT DETAILS ARE KEPT UP TO DATE AT ALL TIMES.***

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# F

## FIRST AID - ILLNESS & ACCIDENT



Students with minor playground injuries are attended to in the playground or in the sick bay, situated opposite the office, by a member of staff. If a student is sick and in emergencies, a staff member will contact parents at home or work. A doctor or hospital may be called immediately if the situation deems it necessary.

## FUNDRAISING



The provision of adequate funds to ensure consistent, high quality educational opportunities for our children is one of the most important functions of the Board of Trustees through its fundraising committee HoK (Help our Kids). HoK's success depends on the continued on-going co-operation from the school community whether through supporting fundraising ventures or as active members on the committee. New members are always welcome and it's a great way to get involved in your child's school activities.

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# G

## GROUNDS AND BUILDINGS



We take pride in our school's grounds and buildings. Each class is rostered to keep the playground clean and tidy; it is an expectation that every individual does their bit. The school is protected by a monitored security system outside school hours.

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# H

## HATS



### No Hat - No Play!

As an accredited Sun-Smart school, the wearing of a St Benedict's School sun hat when playing outside during Terms 1 and 4 is compulsory. Any student without a school hat will be asked to sit in the shade on benches outside Rooms 3 and 4 for the duration of morning tea and lunch time breaks. This is for their own safety when outside, without hat protection during the hot summer months.

(See under *SunSmart*).



## **HOMEWORK**

Our Homework Guidelines state that each teacher is responsible for setting homework which should reflect current work in the classroom. Homework time is as follows:

Manuka Syndicate – no more than 15 minutes per day (this is usually an opportunity to share new skills with parents).

Kowhai Syndicate – set for the week and covers maths, reading, topic and RE.

Kauri Syndicate – a task system in class, where some work needs to be completed at home.

If a student is unable to complete set homework for any reason, a note from the parents is always appreciated. This message is also reiterated in the Termly Syndicate Newsletters.

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## **LIBRARY**



St. Benedict's is very proud of our modern, well stocked and computerised library. Our Librarian has assistance from parent librarians every morning Monday to Thursday, and all classes have regular times for library programmes and book exchanges. Volunteers are often sought for a range of tasks. Families are asked to ensure all library books are returned by their due dates and that all books are treated with care for others to enjoy.

## **LOST PROPERTY**

All lost property is stored in the end window seat outside Rooms 3 & 4. You will be advised when unclaimed items are displayed for collection. Any un-named mufti items not collected after a full term in the Lost Property area, and having been out on display will be donated to a local charity such as SVDP or The Salvation Army.

***PLEASE ENSURE THAT ALL YOUR CHILD'S PROPERTY IS CLEARLY NAMED.***



## **LUNCHES**

Lunches are eaten outside (dependent on weather) in specifically designated areas under supervision from the class teacher from 12:45pm until 12:55pm. Students are not permitted to leave the school grounds at lunchtime without a parent accompanying them. It is each student's responsibility to clear up their rubbish and food scraps. We encourage

healthy eating and drinking and request drinks are not provided in glass bottles as a safety precaution.

Students can order lunches for school on Tuesdays (Pita Pit - online), Wednesdays (Sushi - online) and Thursday (Lunches Unlimited – cheque/cash in an envelope). A comprehensive menu is provided for ordering and includes prices on the school’s website. Copies of the menu can also be sourced from the school’s office.

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# M

## MEDICATION



The school must be advised of students with any special medication requirements or needs. If necessary, suitable arrangements are put in place for the management of this.



## MOBILE PHONES

Students are not permitted to use personal mobile phones at any time during the school day. If a student needs to call home, then this can happen through the school’s office. Mobile phones are to remain in students’ school bags and can be used from 2:50pm when departing the school’s grounds to link/connect again with parents/carers.

## MONEY TO SCHOOL

Please send any money (preferably cheques) to school in an envelope with your child’s name, room number, what it’s for, and the amount clearly marked on the outside. There is an ASB post slot at the office for students to place any banking envelopes in. We strongly discourage parents sending large amounts of cash.

## MUSIC LESSONS

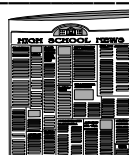


St. Benedict's offers out-sourced, privately tutored, music lessons for the keyboard, drums, ukulele and guitar. For more information, ask at the school’s office. This is a direct arrangement between music tutor and parents.

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# N

## NEWSLETTERS/NOTICES



The school newsletter is emailed out every Tuesday. This carries important information so if it doesn't arrive, please ring the office for a copy or visit the school's website.

From time to time, students may bring home class-related information, local events or library book notices; if there is a reply slip, please make sure you fill it in and return it as soon as possible.

# O

## ORCHESTRA / MUSIC GROUP



From time to time a school orchestra or music group is created to support major school celebrations, such as a school performance.

# P

## PARENT HELP



It is an extremely important part of our school policy that parents are invited to be involved in a number of aspects of school life. You can volunteer your help in many ways:

• library assistance	• helping with supervision or providing transport on class visits
• in classrooms	
• supervision of PE at Nairnville Park	• during elective activities
• talking with students about your interests, skills or profession	• fundraising
• offering a special skill - such as arts, crafts, cultural knowledge, drama etc.	• as a member of the Board or the HoK committee
• helping arrange guest speakers	• with sports' trainings
	• returning/issuing of class reading books

Please leave your name at the office if you can help or talk to your child's class teacher. We very much appreciate and welcome this extra assistance.



## PARENT/TEACHER CONTACT

We plan regular occasions for parents and their child's teacher to meet. These include the January *Meet the Teacher Evening* and our twice yearly *Parent/Teacher* and *Parent Teacher/Student Interviews*. Should an issue arise, either social, behavioural or academic, please contact your child's class teacher in the first instance to arrange a meeting. We also welcome pre-arranged meetings from either the teacher or parent(s) to discuss matters in a timely manner.



## PE

Regular PE lessons are held for each class. All classes participate in various sports that run throughout the year and are organised by specialist sporting instructors. Students from Year 3 up wear the school's PE uniform (see *Uniform*) for these activities. Students will only be excused from participating in PE classes if they have a note from home.

## POLICY

School policies are constantly being reviewed and revised by staff and Board of Trustee members. Throughout the year, parents are given opportunities to feedback on new and draft policies. Any member of the school community is welcome to attend the Board's Education and Policy Committee meetings to have their 'say' in policy formation.



## PRAYERS

Each class prays together every morning as a time of peace and serenity, offering the day to God before starting lessons. Individual prayers are encouraged and parents are welcome to be present. Grace is said before lunchtime. Classes pray together again at the end of each day and on other occasions as they arise.

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## R

### READING RECOVERY



The school operates a Reading Recovery programme which provides places for students who require some extra help in reading and writing after their first year at school. Each student on the programme receives a daily ½ hour lesson until they are able to work at the level expected for their year group.



## REPORTS TO PARENTS

Written reports for each student from Year 1 upwards are prepared twice a year in Terms 2&4. Parent interviews take place in Term 1 and soon after the Term 2 written report. Action Plan reports (Term 1) form part of the Term 1 parent/teacher/student interviews.



## **ROAD PATROL/SAFETY/CONGESTION**

Fully trained senior students along with a rostered parent helper keep our Nicholson Road crossing safe for students from 8:30-9:00am and 2:45-3:10pm every school day. Every school family is expected to help with this vital safety role; if the rostered parent is unable to attend then the students on road patrol are not permitted to conduct their duty. The names of the parent helpers for each week are published in the school newsletter. If you cannot make your scheduled day, please arrange for another parent to cover for you.

- To prevent crowding on the footpath, please do not congregate on the Nicholson Road/Everest Street corner to wait for your child.
- Do not park on yellow lines or over driveways.
- **OUR DRIVEWAY IS OUT OF BOUNDS TO ALL UNAUTHORISED CARS.**
- During the morning drop off and afternoon pick up, parents/carers must not leave their vehicle unattended, or park in the 'drop and go/pick up and go' carparks directly at outside the front of the school. This severely disrupts the school's system, which works fine when everyone abides by the same rules. Thank you in advance.

## **RULES**

Our rules are based on commonsense and thoughtfulness towards others – these are in line with the school's EPIC values. Aggressive, unreasonable or rude behaviour is not acceptable, nor tolerated at St Benedict's School.

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## **SAINT BENEDICT'S DAY / INTERNATIONAL DAY**



St. Benedict's Day is on the 11th of July. A special Mass and a fun activities day are held on the nearest Friday during term time (Thursday 8<sup>th</sup> July, 2021).



## SCHOOL STRATEGIC PLAN (Charter)

The School Strategic Plan:

- is an agreement between the Board of Trustees and the Ministry of Education
- sets out the National Education and National Administration Guidelines
- sets educational and finance-related goals and targets

A copy of the Strategic Plan is available from the school office, and can be found on the school's website.

## SCHOOL OFFICE

The School Secretary, Mrs Coralie Purnell, is in attendance in the Office from 8:00am – 4:00pm, Monday to Friday.



## SMOKING

We are a proud smoke-free school. We have a Smoke Free policy across the school's property.

## SPECIALIST ASSISTANCE:

**Public Health Nurse** – Our public health nurse visits the school as required. Routine checks are carried out on all 5 year olds.

**Audiometrist/Optomtrist** – Students' eyes and ears are checked at 5 years of age and again at Year 7 level. Parents and staff can request checks at any other time.

**Dental Clinic** – Visits are organised by the local dental clinician and parents are informed in writing before each visit; you are welcome to attend.

**Special Education Service** – Advice from experts is requested should there be concerns with a student's progress or behaviour.

**Speech Therapist** – Students with suspected speech disorders or impediments are referred by the school's SENCo to any number of Special Education Services. Free corrective treatment may be given.

## SPONSORSHIP

There are several organisations that provide sponsorship assistance to St. Benedict's School.

Remember to mention St Benedict's School HoK if dealing with these businesses:

- Mike Pero Real Estate (Marina Scoble)
- Wellington Building Services (Darren and Rebecca Young)
- About Print
- 2 Degrees
- Total Eyecare
- Studio41 (Health, Energy, Fitness)
- New World Khandallah

- Mitre 10 Crofton Downs
- Johnson and Wilkins Ltd (www.activesunscreen.com – password Stbenspromo)



## SPORT

St. Benedict's teams compete in Netball, Miniball and Basketball from Year 3 onwards. These teams are dependent on the support of parents and ample notice is provided for your child to enrol in their chosen sport.



## STATIONERY

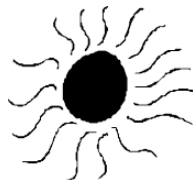
All class stationery lists are available from our school website. The school office has a small supply of regular items for sale during the year.



## SWIMMING

Swimming lessons are an important part of the school curriculum. Year 1&2 lessons are held towards the end of the school year at EasySwim at Khandallah School. Year 3-8 lessons are held over a 6-8 week period during Term 2 at Keith Spry Pool. Students are taken by bus to the venue. Swimming costs are included in the activity fee.

***PLEASE ENSURE ALL SCHOOL UNIFORMS,  
SWIMWEAR AND TOWELS ARE NAMED CLEARLY.***



## SUN SMART

The wearing of a St Benedict's School sun hat is compulsory during the hotter Term 1 and 4 summer months; no hat - no play (see under ***Hats***).

As a Sun Smart School St Benedict's:

- Requires all students to wear a school sunhat which shades the face, neck and ears whenever the students are outside and involved in school activities during Terms 1&4.

- Encourages students to protect themselves with sunscreen during school trips and recommends students bringing their own sunscreen to reapply during the day.
  - Encourages students to wear clothing that protects their skin when they are on school trips and are exposed to the sun for extended lengths of time e.g. sports days or picnics. (White would be the preferred colour of long sleeve tops under the sports top.)
  - Encourages parents and teachers to follow the above and be positive role models when participating in school activities.
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- For school picnic and camps only – encourages students to wear swimsuits that cover as much as possible when swimming outdoors e.g. long sleeve rash tops.

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## T TECHNOLOGY FEES

The Ministry of Education fund part of the cost of sending our Year 7 & 8 students to Technology at Mt Cook School. There is however, still a charge of \$85 per student to cover course materials which are provided by Mt Cook School directly.

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## U UNIFORM

Costings for all uniform items can be requested from the school's office.

The summer uniform is worn for all of Term 1 and Term 4. Winter uniform is worn in Terms 2 and 3.

The school sun hat is required for all of Term 1 and all of Term 4 - students without a hat will be asked to sit on the bench outside Rooms 3&4 as a safeguard against the hot New Zealand sun.

All of the school uniform items are available for purchase from the school office on Tuesdays, Wednesdays and Thursdays or by emailing the school's office: [office@st-benedicts.school.nz](mailto:office@st-benedicts.school.nz)

New uniform items are also available to purchase along side second-hand uniforms at the uniform sales held towards the end of Term 1 and Term 3 each year. Dates and times are confirmed in the School newsletter closer to the date.

### **Sports Uniform: Years 3-8**

Orders for the Year 3-8 Sports Uniform are taken once a Term, and delivered in time for the start of the following Term. A Google Form is sent out to all families (new and existing) who can order what it is they require. Payment is made through the school's bank account - details of this are supplied on the Google Form.

Students in Years 1&2 have the option of wearing PE-related clothing on their classroom's PE day(s).

If you need help simply call the school office on 04 479 6878.

### **School Uniform**

Costings for all uniform items can be requested from the school's office.

#### **Years 1-6 Summer Uniform (Terms 1 and 4)**

Blue shorts with light blue polo shirt

OR

Blue trousers with light blue polo shirt

OR

Summer dress,

and a Monogrammed bucket hat.

All Summer Uniform is to be worn with the school summer navy ankle sock with maroon trim, and black shoes or black sandals.

#### **Years 1-6 Winter Uniform (Terms 2 and 3)**

Blue trousers with maroon polo shirt

OR

Blue shorts with maroon polo shirt

OR

Winter tunic with white shirt

All Years 1-6 Winter Uniform is to be worn with the knee-high school navy sock with maroon trim or blue tights and black shoes. Exception of trousers which can be worn with either summer or winter sock.

### **Years 7&8 Summer Uniform (Terms 1 and 4)**

Blue skirt with white short sleeved shirt

OR

Blue shorts with sky blue short sleeved shirt

OR

Blue trousers with either white or sky blue short sleeved shirt

OR

Summer skirt with white short sleeved shirt,  
and a Monogrammed bucket hat.

All Summer Uniform is to be worn with the school summer navy ankle sock with maroon trim, and black shoes or black sandals.

### **Years 7&8 Winter Uniform (Terms 2 and 3)**

Blue skirts with white long sleeve shirt

OR

Blue shorts with sky blue long sleeve shirt

OR

Blue trousers with either white or sky blue long sleeve shirt

OR

Winter skirt with white long sleeve shirt

All Year 7&8 Winter Uniform is to be worn with the knee-high school navy sock with maroon trim or blue tights and black shoes. Exception of trousers which can be worn with either summer or winter sock.

### **For Years 1-8 – All Terms**

Monogrammed wool jersey

OR

Monogrammed sweatshirt

Footwear: Black shoes (lace up or Velcro – no boots or white/coloured trims or soles) or black sandals.

## Second-Hand Uniform Shop

The second-hand uniform shop is run by volunteers from the Help our Kids Team (HoK) and/or the School Community, and stocks a complete range of items in good condition at half price.

We sell second-hand clothes on behalf of parents and the school receives 50% commission for each item sold. Alternatively, families may wish to donate all proceeds of sales to the school.

New uniform items are also available to purchase along side second-hand uniforms at the uniform sales. The second hand uniform sales are usually run at the beginning of the Summer or Winter Season. Dates and times are confirmed in the School newsletter closer to the date.

If you have second hand uniforms to sell, please complete a [second hand uniform form](#) and place it in a bag with your items and leave at the school office.

### **PE UNIFORMS UNISEX (ordered online once a term – purchased through the school)**

Winter - beanie with school monogram (optional)

Summer - Bucket style cricket hat with school crest (mandatory) (purchased from the School's Office)

PE uniform: Years 3 - 8

School PE Sports Jacket

Track pants can be bought separately - from Year 3 onwards

Top in blue/white with collar and v neck (with school crest)

Shorts – longer basketball-style material

Shoes – lace up trainers not skate shoes

Socks – black, white or school summer socks



## VALUABLES



Children should not bring valuables or precious toys to school. No responsibility for loss or damage can be accepted.



## VOLUNTEER and PARENT SUPPORT

Our school thrives from its continued and unwavering parental support; this is one of our school's strengths. From class prayers to parent car drivers, our supportive BoT to our impressive HoK – St Benedict's is one amazing family-orientated community where our EPIC values permeate through all we do.