



Developing our Children's Minds  
Guiding our Children's Hearts

## **GUIDELINES FOR PARENT/CAREGIVER INVOLVEMENT IN CLASS ACTIVITIES POLICY 3 GUIDELINE 11**

### **GUIDELINES**

1. Parents/Caregivers are invited to act as 'helpers' for class activities throughout the school. This is at the discretion of the class teacher, under their supervision and adhering to school policies.
2. The presence of pre-school children accompanying parents/caregivers helping with school activities will be at the discretion of teachers. The presence of non-enrolled children at class activities does not entitle them to be considered as pupils and they remain the responsibility of parents/caregivers.
3. Parents/Caregivers are to be thoroughly informed of their obligations and purpose as helpers with class activities. This includes responsibility to respect confidentiality in respect of all dealings with the class.
4. Outlines of school policies and learning programmes are available, and communicated to parents/caregivers. These must be respected at all times.
5. Rosters for curricular and extra-curricular activities and trips are organised by teachers, under school guidelines.
6. Teachers, after consulting with the Principal, may organise any resource personnel from the community who may be suitable in enhancing instructional programmes.
7. Parents/Caregivers involved in the sports programme, coaching and trips will take a shared responsibility with the school for arrangements and supervision.
8. Parents/caregivers will show respect for students and teachers and model appropriate behaviour at all times.
9. Transportation offers from parents and staff members is greatly appreciated. It is expected that when offering to transport students, the vehicle is fully warranted and registered, there are enough suitable seatbelts per passenger and the driver has a current full driver's license. The driver is asked to ensure all students are in their seatbelts correctly and safely throughout the journey. Car seats will need to be provided for all students travelling in cars under the age of 7 years old.
10. Parent Helpers are volunteers and will be treated as such under the requirements of the Vulnerable Children's Act 2014. There is no requirement for them to be Police vetted but the school can at its discretion request this and will ensure that adequate supervision is provided should it be required. Parents of children in the classrooms where parents are helping will be informed of this, the duration and nature of the help being provided.