



APPLICATION FOR ENROLMENT AT ST BENEDICT'S SCHOOL

Enrolment is sought for: **NSN:** _____

Surname Christian name(s)

Preferred Christian name: _____

Address: _____

Date of Birth: _____ Male / Female Student's country of birth: _____
(Please accompany application with a copy of the birth certificate) (If not NZ please attach evidence of immigration status)

Year group which enrolment is sought: _____ for 20____

PREFERENCE STATUS	BACKGROUND INFORMATION
<p>I am applying for a Preference enrolment at St Benedict's. Baptized at _____ Church on _____</p> <p>Please attach a copy of the Preference & Baptism Certificates OR I am applying for a non preference enrolment place at St Benedict's. I wish my child to go to St Benedict's because _____ _____ _____</p>	<p>Name of Pre School attended _____</p> <p>OR Name of last school attended _____</p> <p>Address: _____ _____ Phone: _____</p> <p>Present Class: _____</p>

FAMILY

Sibling: Name _____ D.O.B. _____ Attends St Benedict's Yes / No

Sibling: Name _____ D.O.B. _____ Attends St Benedict's Yes / No

HEALTH

Emergency contact (if parents can not be contacted)

Name: _____ Relationship: _____ Telephone No: _____

Family Doctor or Medical Centre: _____ Telephone No: _____

Are there any health problems we should be aware of? Yes / No _____
Details

Please list any drugs that are required in an emergency situation: _____

Dental Clinic currently attending: _____

PARTICIPATION IN GENERAL SCHOOL PROGRAMME

I/we accept as a condition of enrolment that _____ will participate in the
Students first and last name
general school programme that gives the school its special character.

Signature of Parent(s) or Guardian(s) Date: _____

PARENTS / CAREGIVERS

First name and surname please

Mother's name: _____ Catholic / non Catholic

Telephone (home): _____ Mobile: _____ Business: _____

Occupation: _____ Company name: _____

Father's name: _____ Catholic / non Catholic

Telephone (home): _____ Mobile: _____ Business: _____

Occupation: _____ Company name: _____

Are you a New Zealand Citizen or a Permanent Resident family? Yes / No

Your child lives with –

Mother Father

Stepmother Stepfather

Other: Please state _____

Legal Guardian _____
(Please state name)

Are there any custodial matters that we should know of _____

Are additional newsletters needed for separated parents? Yes / No

Name & address: _____

Email address for newsletters : _____

Nationality / Ethnicity identified with

_____ Mother Father

Please indicate Maori Iwi (if applicable): _____

Languages spoken at home: _____
(Please list main languages first)

Thank you for your application.
Your application will be considered as soon as possible and you should hear from us within 2 weeks.

FOR OFFICE USE ONLY BELOW THIS LINE

Pupil Admittance No:	Date:	Letter sent:
Preference / Non Preference	House :	Authorised:

All students enrolled in preference places need a Preference Certificate from your local Parish Priest. The criteria is as follows:

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents / guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent / guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent / guardian, a grandparent or other significant adult in the child's life, such as an aunt, uncle or godparent, undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents / guardians is preparing to become a Catholic.

If you meet any one of these criteria's please arrange to visit your Parish Priest to get a Preference Certificate.

Local Parish Priests		Telephone
Khandallah / Ngaio	Father Tony Kearns	479 7777
Johnsonville	Father Peter O'Connell	478 7137
Newlands	Father Kevin Purcell	478 7189

ATTENDANCE DUES AGREEMENT FORM

All students attending Catholic Schools are required to pay Attendance Dues. These dues are for servicing of school debts, insurance of buildings and other costs permitted by legislation. The billing of Attendance Dues is centralised through Catholic Schools Board Ltd (CSBL) at the Catholic Centre, PO Box 12-341, Wellington.

Prior to enrolment the parents or other persons taking responsibility for the student, must agree to pay the Attendance Dues at a rate determined by the Proprietors and approved by the Minister of Education, or at such other rate as may be agreed from time to time between the undersigned and the person delegated by the Proprietors to act on their behalf.

The Catholic Schools Board Ltd will send four invoices through the year, the first on or about 1 March, for the total family attendance dues to be paid.

In the event of default of payment, then any recovery costs will be an additional expense to the parent or caregiver.

I/we the undersigned agree as a condition of enrolment and attendance to pay attendance dues at a rate levied from time to time by the school Proprietor.

Name: _____ Name: _____

Address: _____ Address: _____

Signed: _____ Signed: _____

Student Name: _____ Date: _____

PRIVACY ACT 1993

The information given in the enrolment form may be disclosed to the Proprietor or his/her agents for the purposes of attendance dues and other purposes provided or envisaged by law.

We hereby consent to this use.

Signed: _____ Signed: _____
Parent/Caregiver Parent/Caregiver

Date: _____